

Remarks:



GR. NO.

Form No.

Admit/ Do Not Admit

Director/Principal

ADMISSION FORM

Survey No. 208
Near Hadapsar Flying Club,
Pune - Saswad Road,
Hadapsar, Pune, India
Ph: +91 9552315075
Email: info@lexicon.edu.in

Affix Recent Colour
Photograph

To be filled in Capital Letters
If not filled as prescribed, the form will not be accepted.

STUDENT DETAILS

FULL NAME

(Surname First)

DATE OF BIRTH (DD/MM/YYYY)

APPLYING FOR GRADE

PLACE OF BIRTH

NATIONALITY

MOTHER TONGUE

GENDER

MALE

FEMALE

CASTE

SUB CASTE

BLOOD GROUP

ANY ALLERGIES/MEDICAL PROBLEMS

TRANSPORT

YES

NO

EDUCATIONAL DETAILS

LAST SCHOOL ATTENDED

(If Applicable)

LAST CLASS ATTENDED

GRADE/PERCENTAGE OF MARKS
OBTAINED IN LAST CLASS

LAST CURRICULUM

FATHER/GUARDIAN DETAILS

FULL NAME

EDUCATIONAL QUALIFICATION

DESIGNATION & ORGANISATION

OFFICE ADDRESS

CITY

STATE

PIN

OFFICE TELEPHONE

THE LEXICON SCHOOL

MOTHER/GUARDIAN DETAILS

FULL NAME

EDUCATIONAL QUALIFICATION

DESIGNATION & ORGANISATION

OFFICE ADDRESS

OFFICE TELEPHONE

EMAIL:

CITY

STATE

PIN

RESIDENCE DETAILS

RESIDENCE ADDRESS

CITY

STATE

PIN

RESIDENCE NO.

MOBILE

EMAIL

UNDERTAKING

I, THE PARENT /GUARDIAN OF HAVE READ THE RULES AND REGULATIONS OF THE SCHOOL. I AGREE TO PAY THE FEE FIXED BY THE SCHOOL.

I AM AWARE THAT ANY FEE ONCE PAID WILL NOT BE REFUNDED OR ADJUSTED BY THE SCHOOL UNDER ANY CIRCUMSTANCES.

NAME

SIGNATURE

PLACE

DATE

FOR OFFICE USE ONLY

DOCUMENTS SUBMITTED

AGE PROOF

THREE PASSPORT SIZE PHOTOGRAPHS

ORIGINAL SCHOOL LEAVING CERTIFICATE

COPY OF LAST PROGRESS REPORT CARD

FOR FOREIGN NATIONALS

COPY OF PASSPORT & VISA

STATE REGISTRATION LETTER

ADMITTED: _____

DIRECTOR _____

- Kindly refer to attached Rules and Regulations.

1. In addition to the fees, parents may be required to meet the expenses of school uniform, books, note books, (school lunch, school transport - Optional), school publications, educational trips, excursions, class activity/co-curricular material charges, activity charges, fees for public/board examinations, and any other requirement in connection with their child's education at The Lexicon School.
2. The School Annual fee can be paid in 3 equal installments. (i.e. ₹ 9650/- x 3).
1st installment at the time of admission (₹ 9650/-)
2nd Installment in August (₹ 9650/-)
3rd Installment in October (₹ 9650/- + Transport for 6 months)
Defaulters will be charged a fine of Rs. 30/- per day thereafter.
Transport for first 6 months (June to November) to be paid by the end of April.
3. On accepting admission to The Lexicon School, ₹ 9650/- 1st Installment of Annual fee, ₹ 1000/- for Registration and Miscellaneous (Stationery, Calendar, Organizer etc.) ₹ 2700/- is to be paid.
4. All fees are to be paid either by way of Cash or a Demand Draft/Cheque drawn in favour of 'The Lexicon School', payable at Pune. Dishonoured cheques will attract a fine of Rs. 150/- and late fee of Rs. 30/- per day.
5. The academic year has 2 terms.
Term I - 1st June to 31st October & Term II - 1st November to 31st May.
6. **If a student leaves the school before the end of a Term, fees will be payable for the full Term. Under no circumstances will the fees be refunded or adjusted.**
7. **Transport fee for the first term is to be paid by the end of April and for the second term it is to be paid in November. If a student cancels the school transport before the end of a Term, Transport charges will be payable for the full Term. Under no circumstances will the amount be refunded or adjusted.**
8. In case of mid-session admission, Fees to be paid in full. Part payment not accepted.
9. The fee schedule given above is subject to change from time to time, at the discretion of The Lexicon School management.
The School will communicate any fee revision to parents.
10. The Lexicon School has put in place regulations necessary for the effective functioning of the School. It reserves the right to amend the regulations wherever and whenever considered necessary and appropriate. Therefore, this publication and the descriptions contained herein are not to be construed as a contract binding the School to any specific policies. The information given in the Admission form and accompanying documents is an indication of The Lexicon School's plans on the date of publication of this document.
11. The submission of an Admission form does not guarantee admission.
12. There will be no deduction in school fees or transport charges for vacations and broken periods.
13. I understand that the fees paid by me will not be refunded/adjusted if I cancel the admission.

I have read the rules and regulations given above and I agree to abide by them.

Name: _____ **Parent/Guardian of** _____

Signature: _____ **Date:** _____